*Complete this worksheet each day you work on the project. Each entry should be completed using complete sentences.*

**Team Goal:** *Briefly describe what your main goal is for your team today. Examples: Our main goal today is to incorporate the light sensor into our obstacle course programming.*

**Team Member Tasks:** *List each team member’s name (including your own) and briefly describe what they are responsible for this day.*

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**Tasks Completed:** *Briefly describe what your team successfully accomplished during work time today.*

**Incomplete Tasks:** *What tasks did your team still need to accomplish when this work time ended?*

**Reflection:** *How did this work time go? What were you successful at? What was difficult? Be sure to thoroughly explain and REFLECT. Use the back of this page as needed.*